

# 7 STEPS TO SAFETY

IR Service

Based on a SafeWork SA guide to health and safety for small business, the 7 Steps to Safety program is tailored to the automotive industry and exclusively available to MTA members. It can also be utilised to construct a more comprehensive version suited to larger businesses.

This easy to understand resource is a 'how to' guide with a practical seven step approach to help you meet your legal obligations under the Work Health and Safety Act 2012 (SA).

#### The practical seven step approach involves:

1. Management commitment - in defining health and safety responsibilities and providing the resources to meet those responsibilities
2. Effective consultation - with workers on health and safety issues
3. Managing hazards - in the workplace
4. Informing, Training and Supervision - of workers
5. Maintaining a safe workplace – using effective tools
6. Keeping WHS records – the importance of documentation
7. Monitoring , Reviewing and Improving – ensuring the effectiveness of the system on an ongoing basis

With the implementation of these seven steps, combined with the maintenance of WHS records, an employer will be able to demonstrate that reasonable steps have been taken to ensure a safe workplace.

The MTA can also assist members with printing the employer's logo on the various forms, if required. This resource is available both electronic and printed format.

For further information, please go to: [www.mtaofsa.com.au/7-steps-to-safety](http://www.mtaofsa.com.au/7-steps-to-safety)

**Cost:** \$99.95 (Member only service).

**Date:** See website for upcoming dates.

**Delivery Mode:** Theory and practical applications.

**Course Location:** Motor Trade Association, Level 1, 81 Greenhill Road, Wayville SA 5034

To enquire about the 7 Steps to Safety resource for your workplace, please contact us at:

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